

WILLIAM A. SHINE
GREAT NECK SOUTH HIGH SCHOOL
INTEROFFICE MEMORANDUM

To: Club Advisors, 9th and 10th grade teachers
From: Jeanette Cutone, Administrative Intern
Date: September 11, 2013
Subject: Club/Activities Fair

South High's annual Club/Activities Fair will be held on Friday, September 20th in the East Gym. The fair will begin promptly at 2:10 for all 9th graders and new students and at 2:20 for all 10th graders.

All clubs listed on pages 17 and 18 of the student handbook will automatically be assigned a table at the fair. The link to the student handbook is available on the South High Homepage. If your club is not listed simply let me know and a table will be arranged for you. Also, if your club chooses not to participate in the fair please notify me.

Please note:

- Clubs will be arranged alphabetically around the perimeter of the gym.
- Set up may begin no earlier than 2:00. Please select 1 or 2 students to represent your club. It would be ideal for these students to have 9th period free.
- Due to the size of the event, we will not be able to provide electronic equipment; although you may choose to make use of a personal laptop.
- Please remind students there is to be no music; and food or drinks are not to be distributed or sold.

The Clubs/Activities Fair is a wonderful opportunity for students to become more familiar with what South High has to offer. By showcasing what your club is all about, students will see how extracurricular activities will enhance their academic experience.

Please feel free to contact me with any concerns or questions.

Thank you for your cooperation.